কার্যক্রম 2.2

বঙ্গবন্ধুর দর্শন, সমবায়ে উন্নয়ন

Annual Procurement Plan (APP) for Goods
Financial Year: 2023-24

Ministry/Division : Rural Development & Co-operatives Division

Budget: Revenue

Agency : Department of Co-operatives

Procuring Entity Name & Code: Divisional Cooperative Office, Chattogram (138-0202-0121140)

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in thousand Tk.	Time code - for Process	Not used in GOODS	Invite/ Advertise Tender	Tender/ Quotation Opening	Tender/ Quotation Evaluation	Approval to Award	Signing of Contract	Notification of Award/ Work Order	Total time to Contract Signature	Time for completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD1	Books and periodicals (3211127)	No's	AR	CP	JR, Ctg	Govt	25	As per requirement & newspaper bill.									
GD2	In house Training (3231301)	No's	AR	CP/RFQ	JR, Ctg	Govt	600	As per instant requirement & training policies.									
GD3	Office Rent (3211129)	No's	--	--	JR, Ctg	Govt	1250	As per Office Rent Bill.									
GD4	Computer Purchase (4112202)	No's	04	RFQ	JR, Ctg	Govt	400	Planned dates		02.08.23	16.08.23	16.08.23	23.08.23	Not needed	30.08.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD5	Furniture Purchase (4112314)	No's	AR	RFQ	JR, Ctg	Govt	400	Planned dates		02.08.23	16.08.23	16.08.23	23.08.23	Not needed	30.08.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD6	Office Equipment Purchase (4112310)	No's	AR	RFQ	JR, Ctg	Govt	400	Planned dates		02.08.23	16.08.23	16.08.23	23.08.23	Not needed	30.08.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD7	Paper & Stationery (3255105)	No's	AR	CP/RFQ	JR, Ctg	Govt	550	Planned dates		02.08.23	16.08.23	16.08.23	23.08.23	Not needed	30.08.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates									
GD8	Photocopy Toner, Cookeries & other related	No's	AR	CP/RFQ	JR, Ctg	Govt	200	Planned dates		02.08.23	16.08.23	16.08.23	23.08.23	Not needed	30.08.23	00	
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days

	items (3255105)							Actual dates								
GD9	Uniform (3256106)	No's	AR	RFQ	JR, Ctg	Govt	150	Planned dates		02.08.23	16.08.23	16.08.23	23.08.23	Not needed	30.08.23	00
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days
								Actual dates								
GD10	Computer accessories & toner (3255101)	No's	AR	CP/ RFQ	JR, Ctg	Govt	100	As per instant requirement.								
GD11	Computer Repairs (3258103)	No's	AR	CP/ RFQ	JR, Ctg	Govt	250	As per requirement.								
GD12	Furniture Repairs (3258102)	No's	AR	CP/ RFQ	JR, Ctg	Govt	120	As per requirement.								
GD13	Machinery & equipment repair (3258105)	No's	AR	CP/ RFQ	JR, Ctg	Govt	50	As per requirement.								
GD14	Motor Vehicles Repairs (3258101)	No's	AR	CP/ RFQ	JR, Ctg	Govt	250	As per instant requirement.								
GD15	Publicity & advertising (3211125)	No's	--	--	JR, Ctg	Govt	50	As per requirement.								
GD16	Seminar/ Conference (3211111)	No's	AR	CP/RFQ	JR, Ctg	Govt	200	As per requirement & Seminar policies.								
GD17	Petrol, Oil & Lubricants (3243101)	--	--	--	JR, Ctg	Govt	150	As per requirement.								
GD18	Gas & Fuel (3243102)	--	--	--	JR, Ctg	Govt	160	As per requirement.								
GD19	Innovation (3257105)	No's	--	--	JR, Ctg	Govt	100	As per instant requirement.								

24.7.23
(DILIP CHANDRA DAS)
UD
Divisional Co-operative Office
Chattogram

04.07.23
(MD ABU BAKAR)
Inspector
Divisional Co-operative Office
Chattogram

08/09/2023
(GANANDU BIKASH CHAKMA)
Deputy Registrar (Admin)
Divisional Co-operative Office
Chattogram

04.07.2023
(ASHISH KUMAR BARUA)
Joint Registrar
Divisional Co-operative Office
Chattogram

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Ministry/Division : Rural Development & Co
Agency : Department of Co-oper
Procuring Entity Name & Code: Divisional Cooper

Budget : Revenue

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