

Annual Procurement Plan (APP) for Goods
Financial Year: 2022-23

Ministry/Division : Rural Development & Co-operatives Division
Agency : Department of Co-operatives

Budget: Revenue

Procuring Entity Name & Code: District Cooperative Office, Bandarban (138-0203-121153)

Package No	Description of Procurement Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk.	Time code for Process	Not used in GOODS	Invite/Adverties Tender	Tender/Quotation Opening	Tender/Quotation Evaluation	Approval to Award	Signing of Contract	Notification of Award/Work Order	Total time to Contract Signature	Time for completion of Contract			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18			
GD1	In house Training (3231301)	No's	AR	CP/RFQ	DCO, B/Ban	Govt	300											As per instant requirement & training policies.		
GD2	Office Rent (3211129)	No's	--	--	DCO, B/Ban	Govt	202.4												As per Office Rent Bill.	
GD3	Computer Purchase (4112202)	No's	02	RFQ	DCO, B/Ban	Govt	160	Planned dates		10.10.22	23.10.22	23.10.22	31.10.22	Not needed	07.11.22	00				
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days			
								Actual dates												
GD4	Furniture Purchase (4112314)	No's	AR	RFQ	DCO, B/Ban	Govt	80	Planned dates		10.10.22	23.10.22	23.10.22	31.10.22	Not needed	07.11.22	00				
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days			
								Actual dates												
GD5	Office Equipment (4112310)	No's	AR	RFQ	DCO, B/Ban	Govt	50	Planned dates		10.10.22	23.10.22	23.10.22	31.10.22	Not needed	07.11.22	00				
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days			
								Actual dates												
GD6	Photocopy Toner, Cookeries & other related items (3255105)	No's	AR	CP/RFQ	DCO, B/Ban	Govt	180	Planned dates		10.10.22	23.10.22	23.10.22	31.10.22	Not needed	07.11.22	00				
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days			
								Actual dates												
GD7	Uniform (3256106)	No's	AR	RFQ	DCO, B/Ban	Govt	24	Planned dates		10.10.22	23.10.22	23.10.22	31.10.22	Not needed	07.11.22	00				
								Planned days		00	14 days	00	07 days	00	07 days	28 days	40 days			
								Actual dates												

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GD8	Computer accessories & toner (3255101)	No's	AR	CP/ RFQ	DCO, B/Ban	Govt	50	As per instant requirement.
GD9	Computer Repairs (3258103)	No's	AR	CP/ RFQ	DCO, B/Ban	Govt	40	As per requirement.
GD10	Furniture Repairs (3258102)	No's	AR	CP/ RFQ	DCO, B/Ban	Govt	50	As per requirement.
GD11	Machinery & equipment repair (3258105)	No's	AR	CP/ RFQ	DCO, B/Ban	Govt	70	As per requirement.
GD12	Motor Vehicles Repairs (3258101)	No's	AR	CP/ RFQ	DCO, B/Ban	Govt	50	As per instant requirement.
GD13	Petrol, Oil & Lubricants (3243101)	--	--	--	DCO, B/Ban	Govt	50	As per requirement.
GD14	Gas & Fuel (3243102)	--	--	--	DCO, B/Ban	Govt	100	As per requirement.
GD15	Stamps (3211119)	--	--	--	DCO, B/Ban	Govt	05	As per requirement.
GD16	Telephone (3211120)	--	--	--	DCO, B/Ban	Govt	10	As per Telephone Bill.
GD17	Internet, Fax & Telex (3211117)	--	--	--	DCO, B/Ban	Govt	10	As per Internet, Fax & Telex Bill.
GD18	Electricity (3211113)	--	--	--	DCO, B/Ban	Govt	20	As per Electricity Bill.

[Signature]
05/09/2022

(Khalu Das)
Office Assistant cum Computer Operator
District Co-Operative Office
Bandarban.

[Signature]
05/09/2022

(Agit Tanchangya)
Inspector
District Co-Operative Office
Bandarban.

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05/09/2022

(Md. Javed Mfrjada)
Sub Assistant Registrar
District Co-Operative Office
Bandarban.

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05/09/2022

(Fatema Begum)
District Co-Operative Officer
Bandarban.